Checklist Ethical assessment

Full track (*only for full track applications*)

WMO check

- □ Does the WMO law apply?
  If applicable
  - □ Is the primary research question medical in nature and/or does it directly involve health - related issues (not psychological or otherwise)?
  - □ Are participants subjected to procedures or required to follow rules of behaviour?
  - □ Are procedures/rules of behaviour compared by assigning participants to a procedure/rule of behaviour? (i.e. are experimental and control groups involved)?
  - □ Do the procedures performed in the research consist of standard procedures (i.e., would these procedures also be performed if participants did not take part in the study)?
  - □ Is the physical and/or psychological integrity of the participant affected by this research?

Provide a brief description of the research, preferably substantiated with references (maximum 500 words, references not included)

- □ Background
- □ Aim and/or research questions (if applicable, including hypotheses)
- □ Research design
- □ Scientific and societal relevance

Fast track (*only for fast track applications*)

- □ Provide a brief description of the research, preferably substantiated with references (maximum 500 words, references not included)
- □ Upload obligatory document: [1] approved assessment form master thesis (for student) or [2] approval letter of granted project (for granted projects)

Participants

- □ Who is the target population?
- □ Check the box indicating the used informed consent model(s)
- □ How many participants are required (preferably supported with a power analysis)?
- □ Are there selection criteria for the participants?
  If applicable
  - □ Please explain the selection criteria and the selection process

Recruitment

- □ Describe how participants will be recruited
  - □ Please upload the recruitment materials (if applicable)
- □ Is there a compensation for participation? If so, state what kind of compensation is offered?
- □ Please indicate what recruitment method(s) will be used?
- □ Which contact information will be collected during the recruitment (contact information is not part of the research data)?

- □ State the organization where the recruitment of participant will take place. In case of an external organization, please upload a consent form of the external organization. If not applicable, than explain
- □ Does (part of) the research take place outside of the Netherlands? (Explain)
- □ Is an information letter available? Upload an information letter
- □ Is an informed consent available? Upload an informed consent
- □ Is there a debriefing required (e.g., because participants will not be fully informed prior to the study)?
  If Yes
  - □ Upload the debriefing letter

Data collection

- □ Please, describe in details how you collect the data.
- □ Are you using secondary data?
- □ What demographic will be collected as part of the research data?
- □ Can these data be considered as personal data (e.g., traceable to an individual participant)?
- □ Please indicate the total duration of participation (such as, the number of time measures and/or time duration in month, weeks, days and hours)
- □ Are there potential negative effects/risks for the participant for taking part in the research (e.g. physical or psychological distress)?
  If yes,
  - □ Explain what protective measures are arranged to minimise the potential negative effect/risks.
- □ What tools (e.g., Limesurvey, MS Teams) and instruments (e.g., questionnaires, interview protocols) will be used during the research?
- □ Please upload the research materials (questionnaires, interview protocols, etc.) to be used
- □ In which format will the data be collected?
- □ Is there an external party (which also includes tools which are not on offered by the OU) involved during the data collection?
  If applicable
  - □ Does the OU or external party collect personal data?
  - □ Who is controller of the data?
  - □ Who will be processing the data?
- □ Use this space to add information that is relevant to your project, but not asked for in the form.